CALL FOR APPLICATIONS

The Support Council for the Realisation of Partnership Contracts (CARPA), P.O. Box: 33745, Yaoundé, Cameroon, is recruiting a ***Senior Financial Expert Engineer*** whose duty will be to provide consultancy, assessment, technical and financial structuring for major public service infrastructure projects.

1 Senior Financial Expert Engineer's Duties

Reporting directly to the Technical Secretariat Coordinator of CARPA, the Senior Financial Expert Engineer will be specifically responsible for:

- Assessing economic and financial aspects of major public service projects.
- Developing economic and financial reference models for the projects instructed by the organisation.
- Monitoring local and international capital markets.
- Contributing to the technical support of public and/or private entities involved in the implementation of major public service projects to be carried out as PPPs.
- Contributing to capacity-building initiatives for public and/or private entities with a view to developing national expertise in the PPP field.
- Ensuring the collection and dissemination of information on the taxation of major projects and on all CARPA's activities relating to his field of expertise.
- Assisting the Technical Secretariat Coordinator in drawing up the budget, action plans, activity reports, accounts and financial statements, to be submitted to the Steering Committee for its approval.
- Assisting the Technical Secretariat Coordinator in preparing Steering Committee's meetings.
- Looking after CARPA's assets.
- Carrying out any monitoring and representation mission delegated to him/her by the President or the Technical Secretariat Coordinator of CARPA.
- Taking part in meetings and other discussions involving the organisation.

2 Skills Requirements:

The applicant must:

- Demonstrate proficiency in conducting economic and financial analyses for PPP projects.
- Be able to develop financial models tailored for infrastructure projects.
- Be able to lead information and capacity-building workshops.
- Have a strong understanding of project financing techniques.
- Demonstrate comprehensive knowledge of the initiation, preparation, tendering, and monitoring process of PPP.

- Have a good knowledge of the "*Value for Money*" methodology used in financial optimisation analyses for PPP projects.
- Show great proficiency in risk management in terms of PPP projects.
- Have a thorough understanding of the legal and institutional framework governing PPP in Cameroon.
- Have a good knowledge of the institution in terms of the appraisal of PPP projects in Cameroon.
- Be proficient in Microsoft Office suite (Word, Excel, PowerPoint).

3 Educational Requirements

The applicant must:

a) Hold at least a Master Degree in Finance, Accounting or be an Economic Statistician Engineer.
b) Hold the World Bank's "*Certified Public Private Partnership*" certification.
c) Hold a certification in "*Project Finance*".
d) Be certified in the area of financial modelling in « *Project Finance* ».

4 Required professional experience

The applicant must have:

a) At least seven (7) years of general professional experience in infrastructure projects.
b) At least five (5) years of general professional experience in PPP project realisation.
c) References in analysing and developing financial models.
d) References in PPP tendering and monitoring process.
e) References in PPP capacity building and/or "*Project Finance*"

5 Application Materials

The application must include:

- A cover letter from the applicant.
- A detailed curriculum vitae indicating the following information for each candidate:
  - Contacts and a brief presentation of the candidate,
  - Skills,
  - Training qualifications,
  - Certifications,
  - Professional experience (employer, position, responsibilities, length or period of employment),
  - Experience analysing and developing financial models,
  - Experience in managing PPP projects,
- A photocopy of the applicant's national identity card.
- A certificate from the last employer.
- Certified true copies of university certificates.
- Copies of certifications in PPP, Project Finance and Financial Modelling.

To corroborate the experience outlined in the CV, each candidate must provide copies of supporting documents pertaining to the relevant experience.
Five (5) copies of the application file must be placed in a closed and sealed envelope and sent to the following address:

Support Council for the Realisation of Partnership Contracts,
P.O. Box: 33745 Yaoundé
USSR Blvd, Bastos

The submission deadline is on 17 MAI 2024 at 3.30 P.m

The envelope should only be labelled "Call for Applications for the Recruitment of a Senior Financial Expert Engineer".

6 Evaluation of applications

5.1. Rejection criteria

- Non-compliance with the application deadline.
- Lack of a certificate from the training institution for the highest diploma or non-compliance of the training with the required specialisation and level.
- Lack of a copy of APMG's international PPP certification (Foundation, preparation, execution).
- General experience lesser than seven (7) years.

5.2. Evaluation criteria

		Criteria	Score
Educational Requirements	Initial training	Availability of a certified copy of the degree (Master Degree in Finance, Accounting or Economic Statistics Engineering) – **3.a**	10
	Specialised training	Availability of a copy of the APMG international PPP certification (Foundation, Preparation, execution) – **3.b**	8
		Availability of a Project Finance Certification copy – **3.c**	10
		Availability of a Financial Analysis Certification copy – **3.d**	7
Professional experience	General professional experience in infrastructure projects - **4.a**	Availability of a certificate of employment or any other document proving that the relevant experience is at least 7 years.	If the relevant experience is equal to 7 years: 6 points - If the relevant experience is at least 8 years: 8 points - If the relevant experience is at least 9 years: 10 points
	General professional experience in delivering PPP projects - **4.b**	Availability of a certificate of employment or any other document ensuring that the number of years' experience in the field of PPPs is at least 5	If the relevant experience is equal to 5 years: 6 points - If the relevant experience is between 6 and 7 years: 8 points - If the relevant experience is at least 8 years: 10 points
	Experience in analysing and developing financial models – **4.c**	Availability of documents showing the applicant's experience in analysis and/or development of financial models	3 points per supporting document for a maximum of 15 points
	Experience in PPP tendering and monitoring process - **4.d**	Availability of documents proving the applicant's experience in the PPP tendering and monitoring process.	1 point per supporting document for a maximum of 5 points
	Experience in PPP or "*Project Finance*" capacity building - **4.e**	Availability of documents proving the candidate's experience in PPP capacity building	1 point per supporting document for a maximum of 5 points
Overall points			80

The top three (3) candidates, ranked in order of merit and achieving a minimum score of **60/80**, will be invited to an interview, marked out of 20 points.

The interview will cover in particular:

- Proficiency in Cameroon's official languages.
- Cameroon's administrative environment.
- Content of the submitted application file.

- Knowledge of Public-Private Partnerships and major infrastructure projects.
- Technical topics in the field of project financing.
- Mastery of Word, Excel and PowerPoint.
- Salary expectations, etc.
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Following the interview, the candidate with the highest ranking in the order of merit, based on a combination of scores from the application and the interview, out of a maximum of 100 points, will be appointed **Senior Financial Expert Engineer** at CARPA.

7 Contract duration

The Senior Financial Expert Engineer will be appointed on a five-year contract, possibly renewable once, starting on **2 January 2025**.

